Manitou Springs School District 14



Adopted Budget 2023-2024

Introduction

Manitou Springs is located close to the center of the State of Colorado nestled into the foothills of the Rocky Mountains, on the western end of El Paso County. Founded in 1871, Manitou Springs was established as a scenic town that provided health and wellness opportunities for those seeking cures and treatments for diseases like tuberculosis and other illnesses.

In 2022, Manitou Springs School District 14 celebrated its 150-year anniversary. The history of the school district is rich and has always been supported by the City of Manitou Springs.

The Manitou Springs School District 14 serves approximately 1,325 students from Preschool to 12th Grade who reside in the mountain communities of Manitou Springs, Cascade, Green Mountain Falls, Chipita Park, Crystal Park, and Cedar Heights. Nearly half of the students in the district are "choice" students, residing in other locations in El Paso and Teller Counties.

The district operates 4 schools, a shared integrated learning center for middle and high school students that also houses district administration, and a bus barn.

Organizational Overview

Manitou Springs School District is a local public school district that serves the communities of Manitou Springs, Cascade, Green Mountain Falls, Chipita Park, Crystal Park, and Cedar Heights in El Paso County, Colorado. The district operates within the guidelines and compliance of the Colorado Board of Education and the Colorado Department of Education.

The executive structure of the school district consists of a five-member Board of Education. The policy governance Board of Education sets Board policy and executive limitations, authorizes allocation of district resources, and is available for public comment and inquiry. School Board members are elected at-large to four-year terms.

Manitou Springs School District 14 Board of Education:

President: Natalie Johnson Vice President: Dr. Jack Sharon Director: Christi-Marie Butler

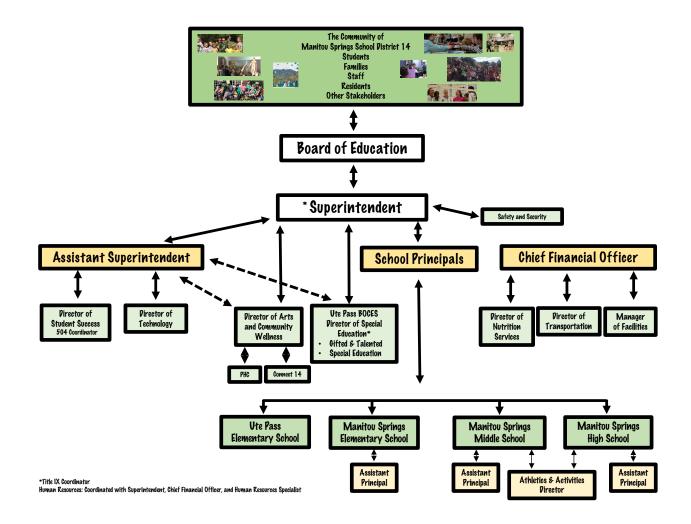
Director: Gus Moen Director: Tina Vidovich



The Board of Education appoints the superintendent. In April, the Board of Education hired Sean Dorsey as superintendent of Manitou Springs School District. The superintendent manages the daily operations of the school district.



The following organizational chart demonstrates the structure of the school district.



District Core Values, Vision, and Mission

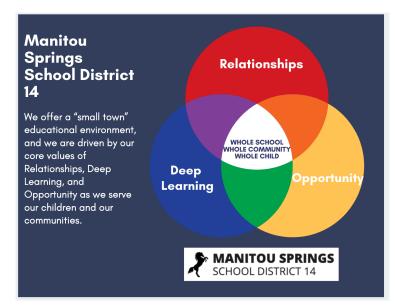
Manitou Springs School District is driven by the core values of Relationships, Deep Learning, and Opportunity as we serve our children and our communities.

Relationships: We value authentic connections grounded in trust and respect between ALL people.

Deep Learning: Our community practices: dynamic, divergent, critical, and global thinking.

We challenge each learner to master, transfer, and apply the knowledge, skills, and abilities needed for success.

Opportunity: We provide accessible and engaging opportunities for purposeful growth and visionary learning.



Manitou Springs School District 14 Vision

Responsible citizens contributing with knowledge and integrity to a dynamic world.

Mission

Manitou Springs School District 14 is dedicated to:

- Providing a safe and caring learning environment
- Encouraging all students to reach their potential
- Preparing responsible citizens



Financials

General Fund

The General Fund is the primary fund used to cover the traditional costs of operating a school district. This fund is used to manage all resources that are not legally required to be managed in another fund.

Revenues

The primary funding source of the General Fund is prescribed through the Colorado School Finance Act. The School Finance Act is determined each year through legislations and details total program funding on a per-pupil based formula. The funding is broken into state and local tax funds. Each year, legislation approves the School Finance Act using inflation and anticipated student growth. Factors (some examples include cost of living, size, at-risk) are used to differentiate per-pupil amounts from district to district based on the needs and demographics of the various school districts across the state. In addition to these factors, the *Budget Stabilization Factor* (formerly the Negative Factor) was implemented in 2010-2011, to alleviate revenue shortages for the State of Colorado, thus reducing funds for K-12. *Total Program* is the per-pupil amount (after the reduction of the *Budget Stabilization Factor*) multiplied by the K-12 student count.



For 2023-2024 legislation passed a School Finance Act with inflation of 8% and a \$180 million buy down of the *Budget Stabilization Factor*. Manitou Springs School District's per-pupil increased from \$9,615.44 in 2022-2023 to \$10,641.63 in 2023-2024. Unfortunately, along with many districts across the state, Manitou's student count has continue to decrease each year since October, 2018. K-12 FTE was 1,286 in October, 2022, but the district benefited by the averaging rule for funded count, funding the district at 1,357.2 students. As higher years drop off in the average, our funding continues to decrease. The district is working diligently to bring enrollment numbers back to pre-COVID counts. To be conservative, the adopted budget assumes an enrollment of 1,302 FTE, which is equivalent to 1,347.2 funded count. Overall, the revenue from the School Finance Act is budgeted at \$14.0 million.

In addition to the School Finance Act, Manitou Springs School District receives a large portion of local property tax revenue due to the passage of Mill Levy Overrides (MLOs).

The voters of the school district have generously passed MLOs to generate additional revenue for the district. Each year, the Board of Education certifies the mills, determining how much tax will be collected by the district. Based on the passage of the MLOs, MSSD14 has the opportunity to collect up to 25% of Total Program defined by the School Finance Act. The budgeted revenue from MLOs for 2023-2024 is \$4.5 million.

Districts have received many grant funds to offset the expenditures of PPE, safety, social distancing, disinfecting, lost learning, nursing, remote education, and any other expenses that would occurred due to the COVID-19 pandemic. These grants have been added support, but all will be fully spent the summer of 2023.

In spring of 2022, the district was awarded a Building Excellent Schools Today grant (BEST) from CDE. Manitou Springs School District received \$1,115,366 and must match \$2,868,086 to replace the roofs and add secure entryways at both Manitou Springs Elementary and Ute Pass Elementary. In order to fund the necessary 72% match, the Board of Education approved \$4.0 million in Certificates of Participation (COPs).

Expenditures

Manitou Springs School District's 2023-2024 adopted budget is over \$24 million. This is an increase from 2022-2023.

The employee compensation package for 2023-2024 was relatively simple. The salary and compensation subcommittee of the District Accountability Committee weighed different options, but ultimately decided that a flat increase too all employees would help everyone with the increases due to inflation. All district staff received an overall 8% increase. The 8% increase costs the district \$1.1 million. In addition to the flat increase, we targeted classified employees that currently were making under \$20/hour. The focus was increase the wages on these individuals. Everyone is not at \$20/hour, but with this target increase, we are getting closer. The total for the targeted increases was \$55K Substitutes in Manitou are vital to keeping up with student learning. Increasing the daily sub rate from \$115 to \$150 was also added to the budget. After 20 working days in our district, the daily sub rate increases to \$170 to recognize those that are dedicated to our schools and students. The slight increase only cost the district \$33K. While health insurance is offered to all Manitou employees, not every employee chooses to use our health benefit. For 2023-2024, the district's premiums increased by 6%. The district pays the majority of the overall premium, but the 6% was added to both the employer and employee. The employer health insurance premium increase is \$60K. Overall, the employee compensation package for 2023-2024 is \$1,230,319!

The compensation package is the primary increase of on-going expenditures for the 2023-2024 school year. There is a budgeted reduction of 0.5 FTE across the district. This and salary and benefit savings will be on-going and helps offset the increase in compensation for all employees.

There are also one-time expenditures included in the 2023-2024 budget. The district will be purchasing a used school bus for routes and activities and a large SUV to transport some of our small sport teams and activities.

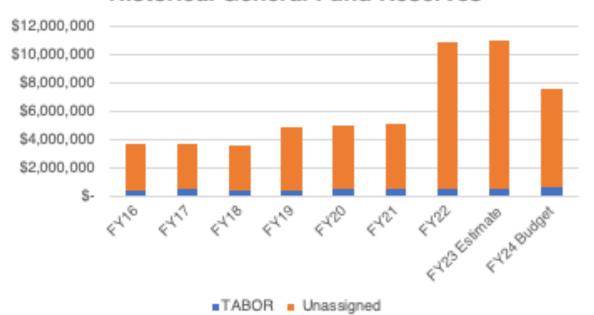
2023-2024 will see a lot of changes to Manitou Springs School District. We will be finalizing capital projects associated with the BEST grant. A small portion of the work was completed in the 2022-2023 school year, but the majority will be done and spent int 2023-2024. The ESSER III grant will also be fully spent in this fiscal year.

Reserves

Historically, Manitou Springs School District has maintained a healthy reserve balance in the General Fund. Per Colorado law, the district is required to have a minimum reserve balance of 3 percent under the Taxpayer Bill of Rights (TABOR). Any reserves above the 3 percent minimum are unassigned. The Board appropriates reserves, meaning that the district leadership has the opportunity to spend these reserves if needed during the school year. Due to the COPs received in April, 2022, the district is has carried a larger than normal reserve balance. With the majority of the BEST work being done in 2023-2024, the reserves will return to a normal level at the end of the fiscal year.

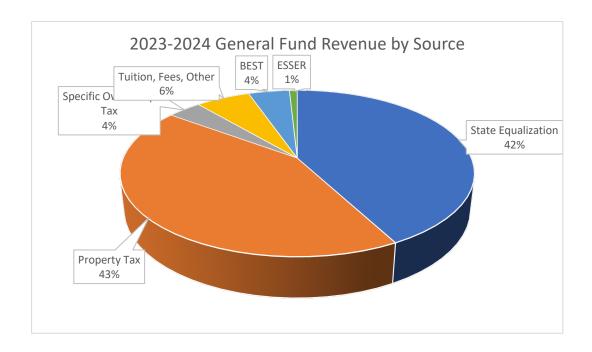
The 2023-2024 adopted budget includes more expenditures than revenue, therefore the reserves will need to be used to balance the budget. In order to balance the budget, the district is planning to spend roughly \$3.5 million of the reserve balance. The primary reason for this is the work associated with the BEST grant. In order to match the funds from BEST, the district received a COP. This is currently sitting in our fund balance and will be spent down this fiscal year. If enrollment increases, not as much of the reserves will need to be used because additional revenue will come from the School Finance Act. Spending down the reserves by \$3.5 million will still leave an end of year balance of \$7.6 million, or roughly 39%. For a district of our size, a range of 15% to 20% is considered a healthy General Fund Reserve.

Historical General Fund Reserves



General Fund Revenue Sources

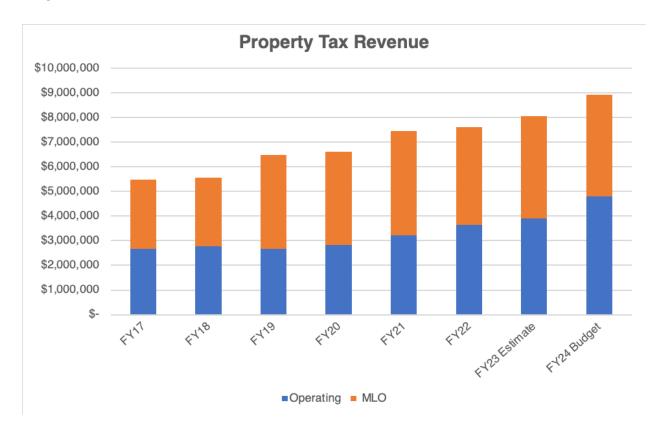
The total General Fund revenue budget for 2023-2024 is \$20.9 million. The district receives General Fund revenue from a variety of sources including locally, at the state and federal levels. Local sources are obtained from property taxes and specific ownership taxes. There is property tax authorized from the state through the School Finance Act and from mill levy overrides. The main forms of revenue each year are property taxes, state equalization and specific ownership taxes.



Property Tax

Per the School Finance Act, Colorado school districts are required to levy a property tax to fund the local share of total program. This mill is known as the Operating Levy and currently varies by school district. The current Operating Levy for Manitou is 24.816, but will begin to increase by 1 mill every year until we get to the new required 27 mills. In addition to the Operating Levy, districts can choose to go to tax payers for Mill Levy Overrides. The community of Manitou Springs School District has been very generous and has passed a number of mills. The school district is currently capped at the maximum of 25% of total program, per the School Finance Act. Each December, the School Board certifies the mills. In December, 2022, the Board certified 26.358 mills for the MLO.

The county assessor's office determines the assessed valuation of all residential and commercial properties located within the district's boundaries. The assessed valuation is a percentage of the actual market value (currently 29% for commercial and 6.95% for residential). Property taxes are calculated by multiplying the assessed value by the total mills.



State Equalization

Funding through the School Finance Act is based on student enrollment each year. Once total program is calculated, the state determines how much can be paid for through local property taxes. Whatever is remaining comes from the state in form of state equalization.

Specific Ownership Taxes

Specific Ownership Taxes is the tax collection from vehicle registration. It is collected by the counties and shared with school districts and other taxing entities. Specific Ownership Taxes have been up since COVID.

Student Enrollment

Student enrollment is a one of the major factors in funding public schools in Colorado. School districts receive funds based on the funded count determined through October count each year. The process begins with student membership and eventually gets down to funded count. Student membership is the total number of students that are actively enrolled and attending preschool through 12th grade in Manitou Springs School District. Membership is adjusted by removing students that are ineligible for funding (preschool) and adjusting those that are part-time to get to the full time equivalent or FTE. If a school district is in a state of declining enrollment, the state then averages with the previous year's FTE counts to minimize the fluctuation and keep enrollment as smooth as possible. If a school is increasing in enrollment, averaging is not necessary.

Manitou Springs School District, similar to other districts across the state, saw a significant drop in enrollment in 2020-2021 due to COVID-19. In a typical year, the enrollment increases after the October count, but in 2020-2021, it continued to decline. We have not seen the increase in students after COVID-19 that we were hoping to. The budget for 2023-2024 is conservative and shows a continuation of the declining trend. The district has been working diligently on advertising and public relations to bring students back. There are currently many grade levels at capacity and on waiting lists, but other grades have many openings.

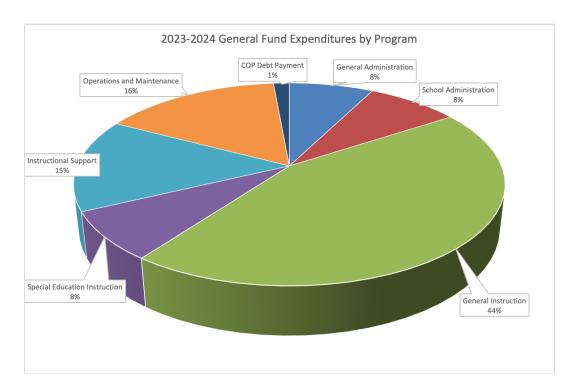
Choice enrollment is a large part of Manitou Springs School District. In 2022-2023, 50.57% of students attending Manitou schools resided outside of our boundaries. This is an important piece of the overall enrollment of our district. The majority of our choice students come to Manitou from District 11 (390 students in 2022-2023) and Woodland Park (147 students in 2022-2023), but students also reside in Cheyenne Mountain, Harrison, Academy D20, Widefield, Falcon, Cripple Creek, Fountain and Fremont County.

	:	2022-2023 Budget	:	2022-2023 Estimate		2023-2024 Proposed		2023-2024 Adopted
Local Sources:		0.007.000		0.004.000		4 005 500		4 005 500
Property Taxes	\$	3,667,223	\$	3,891,323	\$	4,805,588	\$	4,805,588
Property Taxes from Override		4,128,727		4,161,227		4,127,197		4,127,197
Specific Ownership		387,726		400,140		387,726		387,726
Specific Ownership from Bond Fund		275 000		406.641		275 000		275 000
Specific Ownership from Override		375,000		426,641		375,000 10,000		375,000
Delinquent Taxes & Interest (Abatements)		10,000		25,049		10,000		10,000
Tuition from Individuals (MSES & UPES) Interest Income - COLOTRUST		25,000		41,202		125.000		125 000
		125,000		220,031		125,000		125,000
Other Income Total Local Revenue	\$	10,000 8,728,676	\$	51,606 9,217,219	\$	10,000 9,840,511	\$	10,000 9,840,511
Total Local Nevenue	φ	0,720,076	φ	9,217,219	φ	9,040,511	4	9,040,511
State Sources:								
Equalization	\$	8,790,850	\$	8,816,333	\$	8,777,179	\$	8,777,179
Additional At-Risk Funding		50,000		4,127		-		
Career & Technical Education		100,000		199,592		100,000		100,000
READ Act		33,512		33,512		30,000		30,000
Gifted & Talented Program		15,000		15,000		15,000		15,000
ELPA		1,929		1,929		1,929		1,929
Transportation		133,812		133,812		125,000		125,000
ECEA flow thru from BOCES		-		-		-		-
Career Success Incentives		23,473		23,473		10,000		10,000
CDE Library Grant		5,000		4,996		4,000		4,000
BEST Grant		1,115,367		185,970		1,015,367		929,397
School Health Profl Grant		307,890		307,890		329,036		329,036
School Nurse Grant		36,705		45,881		41,705		41,705
PPF and Transportation Overpayments		-		-		-		-
PERA Non-Employer Revenue		250,000		250,000		250,000		250,000
Total State Revenue	\$	10,863,537	\$	10,022,515	\$	10,699,217	\$	10,613,246
Federal Sources								
IDEA Part B	\$	70,000	¢	70,000	¢		\$	_
Medicaid	φ	175,000	Φ	252,230	Φ	175,000	4	175,000
Perkins Grant		175,000		202,200		175,000		175,000
ESSER II		-		-		-		-
ESSER III		127,352		205,026		214,000		137,064
ESSER ELO		121,332		200,020		214,000		41,200
Total Federal Revenue	\$	372,352	\$	527,256	\$	389,000	\$	353,264
	Ψ	0, 2,002	Ψ	027,200	Ψ	550,000	*	000,204
СОР	\$	-	\$	-	\$	-	\$	-
Total Local, State, and Federal Revenue	\$	19,964,565	\$	19,766,989	\$	20,928,728	\$	20,807,021
	-	.,,	*	.,,	-	.,,+	-	.,,

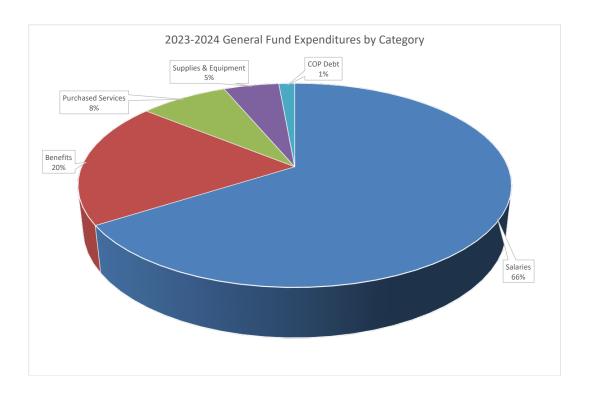
General Fund Expenditure Categories and Classifications

General Fund expenditures are broken into six categories to consolidate reporting. The list below provides examples of some items that fall into each category, but is not an all-inclusive list.

Category	Personnel	Non-Personnel						
General Administration		Legal & Audit Fees, Election						
	Superintendent, Financial	Expenses, Banking Fees,						
	Services, Human Resources,	Technology Services,						
	SILC Administrative Assistants	Advertising						
School Administration	Principals, Assistant Principals,	-						
	Athletic Director, School	Office Materials & Supplies						
	Secretaries							
General Instruction	Teachers, Instructional	Instructional Supplies,						
	Coaches, Interventionists,	Textbooks, Copier Usage,						
	Substitute Teachers	Concurrent Enrollment						
Special Education		Special Education Preschool,						
Instruction	Special Education Teachers,	Hearing, Vision, Special						
	Paraprofessionals	Education Supplies						
Instructional Support		Remote Learning, Instructional						
		Technology, Professional						
	Counselors, Psychologists,	Development, Media Center						
	School Nurses, Technology	Supplies, Assessments						
Operations &		Utilities, Custodial Supplies,						
Maintenance	Building Custodians, Grounds,	Grounds Supplies, Bus						
	Bus Drivers	Equipment						



Expenditures are also broken out by classification. The following chart shows the type of expense: Salaries, Benefits, Purchased Services, and Supplies & Equipment. It is typical for school districts to spend roughly 80% - 85% of overall expenditures on compensation. Manitou is in line with the average, as 86% of total expenditures are spent on salary & benefits.



General Fund Expenditures Detail

	;	2022-2023	2022-2023	2023-2024	2023-2024	% of
		Budget	Estimate	Proposed	Adopted	Total
Expenditures by Object						
Salaries	\$	12,044,377	\$ 11,653,445	\$ 12,670,085	\$ 12,670,085	65.3%
Benefits		3,724,478	3,490,418	3,816,412	3,816,412	19.6%
Purchased Services		1,638,033	1,429,239	1,460,432	1,504,432	8.0%
Supplies & Equipment		909,763	999,088	943,652	943,652	5.6%
COP Debt		270,401	270,401	271,452	271,452	1.5%
Total Expenditures	\$	18,587,052	\$ 17,842,592	\$ 19,162,033	\$ 19,206,033	100.0%
Expenditures by Program						
General Administration	\$	1,283,953	\$ 1,181,600	\$ 1,443,965	\$ 1,443,965	6.6%
School Administration		1,469,457	1,482,826	1,578,646	1,578,646	8.3%
General Instruction		8,528,660	8,073,010	8,482,145	8,526,145	45.2%
Special Education Instruction		1,484,597	1,382,673	1,490,321	1,490,321	7.7%
Instructional Support		2,777,238	2,524,857	2,850,288	2,850,288	14.2%
Operations and Maintenance		2,772,746	2,927,225	3,046,267	3,046,267	16.4%
COP Debt Payment		270,401	270,401	270,401	270,401	1.5%
Total Expenditures	\$	18,587,052	\$ 17,842,592	\$ 19,162,033	\$ 19,206,033	100.0%

				G	en	eral Fund -	Fu	nd 10								
		2022-2023		2022-2023		2023-2024		2023-2024	:	2024-2025	:	2025-2026	:	2026-2027	:	2027-2028
		Budget		Estimate		Proposed		Adopted		Planned		Planned		Planned		Planned
Beginning Fund Balance	\$	10,843,623	\$	10,843,623	\$	10,601,627	\$	11,053,842	\$	7,585,557	\$	6,563,877	\$	5,554,771	\$	4,229,330
Revenue																
Local Sources	\$	8,728,676	\$	9,217,219	\$	9,840,511	\$	9,840,511	\$	9,929,839	\$	10,020,060	\$	10,111,183	\$	10,203,218
State Sources		10,863,537		10,022,515		10,699,217		10,613,246		9,771,621		9,860,271		9,620,771		9,711,202
Federal Sources		372,352		527,256		389,000		353,264		175,000		175,000		175,000		175,000
Total Revenue	\$	19,964,565	\$	19,766,989	\$	20,928,728	\$	20,807,021	\$	19,876,460	\$	20,055,331	\$	19,906,954	\$	20,089,420
				•												
Expenditures																
Salaries	\$	12,044,377	\$	11,653,445	\$,,	\$	12,670,085		12,796,786		12,924,754		13,054,001		13,184,541
Benefits		3,724,478		3,490,418		3,816,412		3,816,412		3,832,869		3,871,198		3,909,910		3,949,009
Purchased Services		1,638,033		1,429,239		1,460,432		1,504,432		1,504,432		1,504,432		1,504,432		1,504,432
Supplies & Equipment		909,763		999,088		943,652		943,652		943,652		943,652		943,652		943,652
Other - COP Payment		270,401		270,401		271,452		271,452		270,401		270,401		270,401		270,401
Total Expenditures	\$	18,587,052	\$	17,842,592	\$	19,162,033	\$	19,206,033	\$	19,348,140	\$	19,514,437	\$	19,682,396	\$	19,852,035
OII																
Other Uses	•	(400.000)	•	(400.000)		(445.000)	_	(405.000)	•	(405.000)	•	(405.000)	•	(405.000)	•	(405.000)
Transfer to Insurance Reserve	\$	(400,000)	\$	(400,000)	\$	(415,000)	\$	(425,000)	\$	(425,000)	\$	(425,000)	\$	(425,000)	\$	(425,000)
Transfer to Activities Fund		(575,000)		(500,000)		(575,000)		(575,000)		(625,000)		(625,000)		(625,000)		(625,000)
Transfer to Capital Reserve		(180,000)		(150,000)		(400,000)		(500,000)		(250,000)		(250,000)		(250,000)		(250,000)
Transfer to Capital Reserve - COP/BEST		(1,000,000)		(664,178)		(4,813,452)		(3,319,274)		- -				-		-
Transfer to Nutrition Services		(50,000)		-		(200,000)		(250,000)		(250,000)		(250,000)		(250,000)		(250,000)
Long Term-Debt Proceeds	•	(0.005.000)	Φ.	(4.74.4.70)	Φ	(0.400.450)		(5.069.274)	Φ.	(4.550.000)	Φ.	(4.550.000)	Φ.	(4.550.000)	Φ.	(4.550.000)
Total Expenditures	\$	(2,205,000)	Ъ	(1,714,178)	ф	(6,403,452)	Þ	(5,069,274)	Ъ	(1,550,000)	Ъ	(1,550,000)	Ъ	(1,550,000)	ф	(1,550,000)
Revenue Over (Under) Expenditures	\$	(827,487)	\$	210,219	\$	(4,636,757)	\$	(3,468,285)	\$	(1,021,680)	\$	(1,009,106)	\$	(1,325,442)	\$	(1,312,615)
Tievende ever (ender) Expenditures	Ψ	(027,107)	Ψ	210,210	Ψ	(4,000,707)	Ť	(0,400,200)	Ψ	(1,021,000)	Ψ	(1,000,100)	Ψ	(1,020,112)	Ψ	(1,012,010)
Reserves:																
Appropriated Operating Reserve	\$	3,224,416	\$	6,064,001	\$	5,390,009	\$	7,009,376	\$	5,983,433	\$	4,969,338	\$	3,638,858	\$	2,321,154
Appopriated COP/BEST Reserve		6,234,108		4,454,563		-		-		-		-		-		-
Appropriated TABOR Reserve		557,612		535,278		574,861		576,181		580,444		585,433		590,472		595,561
Total Reserves	\$	10,016,136	\$	11,053,842	\$	5,964,870	\$	7,585,557	\$	6,563,877	\$	5,554,771	\$	4,229,330	\$	2,916,715
Ending Fund Balance	\$	10,016,136	\$	11,053,842	\$	5,964,870	\$	7,585,557	\$	6,563,877	\$	5,554,771	\$	4,229,330	\$	2,916,715



General Fund Detail

Manitou Springs Elementary School

	:	2022-2023 Budget		2022-2023 Estimate	2023-2024 Proposed		2023-2024 Adopted	% of Total
Expenditures by Object								
Salaries	\$	2,411,376	\$	2,401,626	\$ 2,511,989	\$	2,511,989	75.2%
Benefits		734,181		703,581	756,937		756,937	22.9%
Purchased Services		15,521		10,833	14,918		14,918	0.5%
Supplies & Equipment		43,750		43,545	42,000		42,000	1.4%
Debt Services		-		-	-		-	0.0%
Total Expenditures	\$	3,204,828	\$	3,159,586	\$ 3,325,844	\$	3,325,844	100.0%
Expenditures by Program								
General Administration	\$	-	\$	-	\$ _	\$	_	0.0%
School Administration	,	361,504	•	348,921	388,033	•	388,033	11.3%
General Instruction		2,131,598		2,131,603	2,208,623		2,208,623	66.5%
Special Education Instruction		591,247		562,505	599,533		599,533	18.4%
Instructional Support		120,479		116,558	129,655		129,655	3.8%
Operations and Maintenance		, -		, <u>-</u>	, -		, -	0.0%
Debt Services		-		-	_		-	0.0%
Total Expenditures	\$	3,204,828	\$	3,159,586	\$ 3,325,844	\$	3,325,844	100.0%
Staffing (FTE)								
Administration		2.00		2.00	2.00		2.00	4.1%
Licensed		33.00		33.00	32.00		32.00	68.0%
Support		13.00		13.00	13.00		13.00	26.8%
Total FTE		48.50		48.50	47.00		47.00	99.0%
Enrollment								
Pre-K		22		20				
Kindergarten		45		59				
1st Grade		43		44				
2nd Grade		63		59				
3rd Grade		64		63				
4th Grade		75		76				
5th Grade		74		72				
Total Enrollment		386		393				

Ute Pass Elementary School

	2	2022-2023 Budget		2022-2023 Estimate		2023-2024 Proposed		2023-2024 Adopted	% of Total
Expenditures by Object									
Salaries	\$	1,222,014	\$	1,202,456	\$	1,255,726	\$	1,255,726	75.9%
Benefits		408,454		351,480		377,635		377,635	22.2%
Purchased Services		4,550		4,191		4,500		4,500	0.3%
Supplies & Equipment		29,355		26,914		26,976		26,976	1.7%
Debt Services		-		-		-		-	0.0%
Total Expenditures	\$	1,664,374	\$	1,585,041	\$	1,664,838	\$	1,664,838	100.0%
Expenditures by Program									
General Administration	\$	_	\$	_	\$	_	\$	_	0.0%
School Administration	Ψ	202,028	Ψ	211,796	Ψ	224,433	Ψ	224,433	13.4%
General Instruction		1,176,047		1,108,778		1,144,334		1,144,334	70.0%
Special Education Instruction		161,247		149,205		162,617		162,617	9.4%
Instructional Support		125,052		115,262		133,454		133,454	7.3%
Operations and Maintenance		-		-		-		-	0.0%
Debt Services		_		-		_		-	0.0%
Total Expenditures	\$	1,664,374	\$	1,585,041	\$	1,664,838	\$	1,664,838	100.0%
Staffing (FTE)									
Administration		1.00		1.00		1.00		1.00	4.7%
Licensed		16.50		16.50		16.50		16.50	76.7%
Support		4.00		4.00		1.00		1.00	18.6%
Total FTE		21.50		21.50		18.50		18.50	100.0%
Enrollment									
Pre-K		12		11					
Kindergarten		20		21					
1st Grade		23		19					
2nd Grade		19		24					
3rd Grade		22		22					
4th Grade		25		24					
5th Grade		18		22					
6th Grade		38		47					
Total Enrollment		177		190					

Manitou Springs Middle School

	2	2022-2023 Budget	2022-2023 Estimate	2023-2024 Proposed	2023-2024 Adopted	% of Total
Expenditures by Object						
Salaries	\$	2,263,966	\$ 2,115,203	\$ 2,208,342	\$ 2,208,342	74.4%
Benefits		692,720	653,621	665,724	665,724	23.0%
Purchased Services		24,175	28,071	17,172	17,172	1.0%
Supplies & Equipment		35,179	45,020	32,376	32,376	1.6%
Debt Services		-	-	-	-	0.0%
Total Expenditures	\$	3,016,041	\$ 2,841,916	\$ 2,923,614	\$ 2,923,614	100.0%
Expenditures by Program						
General Administration	\$	-	\$ -	\$ -	\$ -	0.0%
School Administration		376,206	386,610	397,793	397,793	13.6%
General Instruction		2,058,633	1,886,475	1,879,203	1,879,203	66.4%
Special Education Instruction		446,298	412,982	430,261	430,261	14.5%
Instructional Support		134,403	155,849	216,357	216,357	5.5%
Operations and Maintenance		500	-	-	-	0.0%
Debt Services			-	-	-	
Total Expenditures	\$	3,016,041	\$ 2,841,916	\$ 2,923,614	\$ 2,923,614	100.0%
Staffing (FTE)						
Administration		2.00	2.00	2.00	2.00	4.8%
Licensed		29.00	29.00	28.50	28.50	69.0%
Support		11.00	10.00	10.00	10.00	23.8%
Total FTE		42.00	42.00	42.00	42.00	97.6%
Enrollment						
6th Grade		60	62			
7th Grade		111	113			
8th Grade		104	112			
Total Enrollment		275	287			

Manitou Springs High School

		2022-2023		2022-2023		2023-2024		2023-2024	% of
		Budget		Estimate		Proposed		Adopted	Total
Expenditures by Object									
Salaries	\$	2,796,582	\$	2,701,017	\$	2,954,426	\$	2,954,426	75.2%
Benefits		864,524		806,622		893,276		893,276	22.5%
Purchased Services		34,398		25,894		30,190		30,190	0.7%
Supplies & Equipment		65,900		58,431		65,700		65,700	1.6%
Debt Services		-		-		1,051		1,051	0.0%
Total Expenditures	\$	3,761,404	\$	3,591,965	\$	3,944,643	\$	3,944,643	100.0%
Expenditures by Program									
General Administration	\$	_	\$	_	\$	-	\$	_	0.0%
School Administration	Ψ.	529.719	Ψ	521.027	Ψ	568.386	Ψ.	568.386	14.5%
General Instruction		2,612,085		2,455,370		2,647,657		2,647,657	68.4%
Special Education Instruction		254,354		251,766		266,047		266,047	7.0%
Instructional Support		365,246		363,801		462,552		462,552	10.1%
Operations and Maintenance		-		-		-		-	0.0%
Debt Services				_					
Total Expenditures	\$	3,761,404	\$	3,591,965	\$	3,944,643	\$	3,944,643	100.0%
Staffing (FTE)									
Administration		3.00		3.00		3.00		3.00	6.4%
Licensed		36.00		36.00		35.50		35.50	76.6%
Support		8.00		8.00		8.00		8.00	17.0%
Total FTE		47.00		47.00		46.50		46.50	100.0%
Enrollment									
9th Grade		112		112					
10th Grade		124		120					
11th Grade		124		120					
12th Grade		106		95					
Total Enrollment		464		447					

Central Office

	:	2022-2023		2022-2023		2023-2024		2023-2024	% of
		Budget		Estimate		Proposed		Adopted	Total
Expenditures by Object									
Salaries	\$	1,743,627	\$	1,647,288	\$	2,017,470	\$	2,017,470	50.2%
Benefits		506,351		476,741		610,190		610,190	14.5%
Purchased Services		753,850		720,713		710,050		754,050	22.0%
Supplies & Equipment		179,579		164,671		216,050		216,050	5.0%
Debt Services		-		270,401		270,401		270,401	8.2%
Total Expenditures	\$	3,183,407	\$	3,279,814	\$	3,824,162	\$	3,868,162	100.0%
Evnandituras by Dragram									
Expenditures by Program General Administration	\$	1,276,908	\$	1,181,600	\$	1,443,965	\$	1,443,965	36.0%
School Administration	Ψ	1,270,900	Ψ	1,101,000	Ψ	1,443,903	Ψ	1,445,905	0.0%
General Instruction		491,115		305,645		519,556		563.556	9.3%
Special Education Instructio	r	31,450		6.214		31,862		31,862	0.2%
Instructional Support	'	1,383,934		1,404,844		1,542,377		1,542,377	42.8%
Operations and Maintenanc	e	1,000,004		111,109		16,000		16,000	3.4%
Debt Services				270,401		270,401		270,401	8.2%
Total Expenditures	\$	3,183,407	\$	3,279,814	\$	3,824,162	\$	3,868,162	100.0%
Staffing (FTE)									
Administration		6.50		6.50		7.00		7.00	33.7%
Licensed		3.00		3.00		4.00		4.00	15.5%
Support		9.80		9.80		10.80		10.80	50.8%
Total FTE		19.30		19.30		21.80		21.80	66.3%

The Central Office includes the Superintendents Office, Assistant Superintendent, Student Success, Central Technology, Financial Services, Human Resources, Payroll, Accounts Payable, Accounting, District Psychologist, District Social Workers, PHC, Nursing Staff. Accrued salaries for the district are lumped together and included under the Central Office.

General Fund Grants

		2022-2023	2022-2023	2023-2024	2023-2024	% of
		Budget	Estimate	Proposed	Adopted	Total
Expenditures by Object						
Salaries	\$	290,345	\$ 270,797	\$ 271,059	\$ 271,059	47.3%
Benefits		78,166.79	76,290.99	69,605.82	69,605.82	13.3%
Purchased Services		289,839.31	83,741.88	85,551.55	85,551.55	14.6%
Supplies & Equipment		56,000.00	141,781.28	22,450.00	22,450.00	24.8%
Debt Services		-	-	-	-	0.0%
Total Expenditures	\$	714,351	\$ 572,612	\$ 448,666	\$ 448,666	100.0%
Expenditures by Grant						
General Administration	\$	7,045	\$ -	\$ -	\$ -	0.0%
School Administration		-	14,472	-	-	2.5%
General Instruction		59,183	185,139	82,772	82,772	32.3%
Special Education Instructio	r	-	-	-	-	0.0%
Instructional Support		648,123	368,544	365,894	365,894	64.4%
Operations and Maintenance	E	-	4,457	-	-	0.8%
Debt Services		-		-	-	0.0%
Total Expenditures	\$	714,351	\$ 572,612	\$ 448,666	\$ 448,666	100.0%
Staffing (FTE)						
Administration		1.00	1.00	-	-	0.0%
Licensed		2.50	2.50	2.50	2.50	100.0%
Support		-	-	-	-	0.0%
Total FTE		3.50	3.50	2.50	2.50	100.0%

General Fund Grants includes all grants the district receives with the exception of Title funds. 2023-2024 budget includes ESSER III, School Health Professional Grant, School Nurse Grant, ELO, and the Library Grant.

Support Services

	:	2022-2023	2022-2023	2023-2024	2023-2024	% of
		Budget	Estimate	Proposed	Adopted	Total
Expenditures by Object						
Salaries	\$	1,316,465	\$ 1,315,056	\$ 1,451,073	\$ 1,451,073	46.8%
Benefits		440,081	422,082	443,044	443,044	15.0%
Purchased Services		515,700	555,794	598,050	598,050	19.8%
Supplies & Equipment		500,000	518,725	538,100	538,100	18.4%
Debt Services		-	-	-	-	0.0%
Total Expenditures	\$	2,772,246	\$ 2,811,658	\$ 3,030,267	\$ 3,030,267	100.0%
Expenditures by Program						
General Administration	\$	-	\$ -	\$ -	\$ -	0.0%
School Administration		-	-	-	-	0.0%
General Instruction		-	-	-	-	0.0%
Special Education Instructio	r	-	-	-	-	0.0%
Instructional Support		-	-	-	-	0.0%
Operations and Maintenance	€	2,772,246	2,811,658	3,030,267	3,030,267	100.0%
Debt Services			-	-	-	
Total Expenditures	\$	2,772,246	\$ 2,811,658	\$ 3,030,267	\$ 3,030,267	100.0%
Staffing (FTE)						
Administration		3.00	3.00	3.00	3.00	9.3%
Licensed		-	-	-	-	0.0%
Support		29.20	29.20	30.20	30.20	90.7%
Total FTE		32.20	32.20	32.20	32.20	100.0%

Support Services includes district Utilities, Buildings & Grounds, Security, and Transportation.



Other Funds

Insurance Reserve Fund - Fund 18

		2022-2023 Budget	:	2022-2023 Estimate		2023-2024 Proposed		2023-2024 Adopted		2024-2025 Planned		2025-2026 Planned
Beginning Fund Balance	\$	52,483	\$	52,483	\$	14,693	\$	52,483	\$	33,483	\$	29,483
Revenue												
General Fund Transfer	\$	400,000	\$	400,000	\$	415,000	\$	425,000	\$	425,000	\$	425,000
Total Revenue	\$	400,000	\$	400,000	\$	415,000	\$	425,000	\$	425,000	\$	425,000
Expenditures												
CSDSIP	\$	320,000	\$	320,000	\$	320,000	\$	349,000	\$	349,000	\$	349,000
Wokers' Compensation		75,000		75,000		75,000		75,000	\$	75,000	\$	75,000
Unemployment Insurance		20,000		5,000		20,000		20,000	\$	5,000	\$	5,000
Total Expenditures	\$	415,000	\$	400,000	\$	415,000	\$	444,000	\$	429,000	\$	429,000
Total Appropriation	¢	450 400	Φ.	450 400	Φ.	400 600	•	477 400	\$	450 400	Φ.	454 400
Total Appropriation	\$	452,483	\$	452,483	\$	429,693	\$	477,483	Ъ	458,483	\$	454,483
Ending Fund Balance	\$	37,483	\$	52,483	\$	14,693	\$	33,483	\$	29,483	\$	25,483

The Insurance Reserve Fund is a sub-fund of the General Fund. The majority of the expenses in this fund is the premium and deductible payments for the district's property, auto, equipment, crime and liability insurance through Colorado School District Self Insurance Pool (CSDSIP). Worker's compensation and unemployment insurance is also covered in this fund. The only revenue source to the Insurance Reserve Fund is a transfer from the General Fund.

Nutrition Services Fund - Fund 21

	:	2022-2023 Budget	2022-2023 Estimate		2023-2024 Proposed			2023-2024 Adopted	2024-2025 Planned			2025-2026 Planned		
Beginning Fund Balance	\$	250,463	\$	250,463	\$	76,203	\$	37,847	\$	32,692	\$	19,585		
Revenue														
Local Sources	\$	160,000	\$	149,387	\$	30,000	\$	30,000		30,000		30,000		
State Sources		5,000		5,137		150,000		155,000		155,000		160,000		
Federal Sources		160,000		264,850		180,000		180,000		180,000		180,000		
Commodities		25,000		27,500		27,500		27,500		27,500		27,500		
General Fund Transfer		50,000		-		200,000		250,000		250,000		250,000		
Total Revenue	\$	400,000	\$	446,874	\$	587,500	\$	642,500	\$	642,500	\$	647,500		
Expenditures														
Salaries	\$	241,571	\$	269,748	\$	306,853	\$	306,853	\$	312,990	\$	319,250		
Benefits		76,098		75,513		90,801		90,801		92,617		94,470		
Purchased Services		12,500		23,749		12,500		12,500		12,500		12,500		
Supplies		200,000		236,225		200,000		200,000		200,000		200,000		
Equipment		10,000		26,755		10,000		10,000		10,000		10,000		
Commodities Usage		27,500		27,500		27,500		27,500		27,500		27,500		
Depreciation		-		-		-		-		-				
Total Expenditures	\$	567,669	\$	659,490	\$	647,655	\$	647,655	\$	655,608	\$	663,720		
Total Appropriation	\$	650,463	\$	697,337	\$	663,703	\$	680,347	\$	675,192	\$	667,085		
		·		·		·		·		·				
Ending Fund Balance	\$	82,794	\$	37,847	\$	16,048	\$	32,692	\$	19,585	\$	3,365		

The Nurtrition Services Fund is a special revenue fund. This revenue in this fund is restricted to expenditures related to the breakfast and lunch programs in our district. Expenses in the Nutriton Service Fund include the salaries and benefits of our Nutrition Services department, food and any supplies related to preparing and serving breakfast and lunch. In the 2023-2024 school year, Manitou Springs School District will participate in the free lunch program, shifting a large piece of our revenue from family payments to reimbursements from the state and federal government. Historically, the General Fund has needed to subsidize the Nutrition Service Fund with a General Fund transfer.

Governmental Designated Grants Fund - Fund 22

	 2022-2023 Budget		2022-2023 Estimate		023-2024 Proposed	_	023-2024 Adopted	2024-2025 Planned	2025-2026 Planned		
Beginning Fund Balance	\$ -	\$	-	\$	-	\$	-	\$ -	\$	-	
Revenue											
Title IA Carryover	\$ -	\$	-	\$	-	\$	-	\$ -	\$	-	
Title IA	140,530		140,530		133,714		133,714	133,714.00		133,714	
Title II Carryover	-		-		-		-	-		-	
Title II	30,380		30,380		23,674		23,674	23,674.00		23,674	
Title IV Carryover	-		-		-		-	-		-	
Title IV	10,000		10,000		11,068		11,068	11,068.00		11,068	
Total Revenue	\$ 180,910	\$	180,910	\$	168,456	\$	168,456	\$ 168,456	\$	168,456	
Expenditures											
Salaries	\$ 127,623	\$	127,623	\$	122,200	\$	122,200	\$ 122,200	\$	122,200	
Benefits	38,287		38,287		35,188		35,188	35,188	\$	35,188	
Purchased Services	-		-		-		-	-	\$	-	
Supplies & Equipment	15,000		15,000		11,068		11,068	11,068	\$	11,068	
Total Expenditures	\$ 180,910	\$	180,910	\$	168,456	\$	168,456	\$ 168,456	\$	168,456	
Total Appropriation	\$ 180,910	\$	180,910	\$	168,456	\$	168,456	\$ 168,456	\$	168,456	
Ending Fund Balance	\$ 	\$		\$		\$		\$ 	\$		

The Governmental Desginated Grants Fund is used to manage federal grants, specifically grants that are part of the Every Student Succeeds Act (ESSA). Currently, Manitou Springs School District #14 receives funds from Title IA, Title II (Teacher Quality) and Title IV (Student Support and Academic Enrichment)

Student Activity Fund - Fund 23

	2022-2023 Budget		_	022-2023 Estimate	_	023-2024 Proposed	_	023-2024 Adopted		2024-2025 Planned	2025-2026 Planned	
Beginning Fund Balance	\$	165,264	\$	165,264	\$	120,257	\$	82,635	\$	35,348	\$	28,631
Revenue												
Local Sources	\$	90,000	\$	109,922	\$	115,000	\$	115,000	\$	115,000	\$	115,000
General Fund Transfer		575,000		500,000		575,000		575,000		625,000		625,000
Total Revenue	\$	665,000	\$	609,922	\$	690,000	\$	690,000	\$	740,000	\$	740,000
Expenditures												
Salaries	\$	398,919	\$	359,883	\$	438,919	\$	399,883	\$	403,882	\$	407,921
Benefits		87,052		83,161		95,781		92,404		93,328		94,261
Purchased Services		120,000		120,128		120,000		120,000		120,128		120,128
Supplies & Equipment		75,000		79,379		75,000		75,000		79,379		79,379
Other		50,000		50,000		50,000		50,000		50,000		50,000
Total Expenditures	\$	730,971	\$	692,551	\$	779,700	\$	737,287	\$	746,717	\$	751,689
		222.224	_	· · · ·	•	0.10.055	_		_	777.010	_	700.004
Total Appropriation	\$	830,264	\$	775,186	\$	810,257	\$	772,635	\$	775,348	\$	768,631
Ending Fund Balance	\$	99,293	\$	82,635	\$	30,557	\$	35,348	\$	28,631	\$	16,942

Other Activity Fund - Fund 27

	2	2022-2023 Budget		2022-2023 Estimate		2023-2024 Proposed	_	2023-2024 Adopted		2024-2025 Planned	2025-2026 Planned		
Beginning Fund Balance	\$	688,198	\$	688,198	\$	738,198		\$ 668,256		568,256		366,108	
Revenue Local Sources	\$	400,000	\$	582,206	\$	400,000	\$	400,000	\$	400,000	\$	400,000	
Total Revenue	\$	400,000	\$ 582,206		\$	\$ 400,000		400,000	\$	400,000	\$	400,000	
Expenditures Expenditures		350,000		602,148		500,000		500,000		602,148		602,148	
Total Expenditures	\$	350,000	\$	602,148	\$	500,000	\$	500,000	\$	602,148	\$	602,148	
Total Appropriation	\$	1,088,198	\$ 1,270,404		\$	1,138,198	\$	1,068,256	\$ 968,256		\$	766,108	
Ending Fund Balance	\$	738,198	\$	668,256	\$	638,198	\$	568,256	\$	366,108	\$	163,960	

Debt Services Fund - Fund 31

	2022-2023 Budget		2022-2023 Estimate		023-2024 roposed	_	023-2024 Adopted	_	2024-2025 Planned	2025-2026 Planned		
Beginning Fund Balance	\$	49,725	\$	49,725	\$ 49,725	\$	49,725	\$	49,725	\$	49,725	
Revenue												
Interest	\$	-	\$	-	\$ -	\$	-	\$	-	\$	-	
Property Tax		-		-	-		-		-		-	
Property Tax Reduction		-		-	-		-		-		-	
Total Revenue	\$	-	\$	-	\$ -	\$	-	\$	-	\$	-	
Expenditures Principal Interest Fees	\$		\$		\$ -	\$. :	\$		\$		
Total Expenditures	\$	-	\$	=	\$ -	\$	-	\$	-	\$	-	
Total Appropriation	\$	49,725	\$	49,725	\$ 49,725	\$	49,725	\$	49,725	\$	49,725	
Ending Fund Balance	\$	49,725	\$	49,725	\$ 49,725	\$	49,725	\$	49,725	\$	49,725	

Capital Reserve Fund - Fund 43

	2022-2023 Budget		2022-2023 Estimate		2023-2024 Proposed		2023-2024 Adopted		2024-2025 Planned		2025-2026 Planned	
Beginning Fund Balance	\$	440,052	\$	440,052	\$	420,052	\$	312,052	\$	47,052	\$	47,052
Revenue												
General Fund Transfer		180,000		150,000		400,000		500,000		250,000		250,000
General Fund Transfer - BEST/COP		1,000,000		664,178		4,813,452		3,319,274		-		-
Total Revenue	\$	1,180,000	\$	814,178	\$	5,213,452	\$	3,819,274	\$	250,000	\$	250,000
Expenditures												
Capital Expenses		200,000		278,000		765,000		765,000		250,000		250,000
COP/BEST Expenses		1,000,000		664,178		4,813,452		3,319,274		-		-
Total Expenditures	\$	1,200,000	\$	942,178	\$	5,578,452	\$	4,084,274	\$	250,000	\$	250,000
Total Appropriation	\$	1,620,052	\$	1,254,230	\$	5,633,504	\$	4,131,326	\$	297,052	\$	297,052
	<u> </u>	.,020,002	Ψ	.,251,200	Ψ	2,000,001		.,,020	Ψ	237,002	Ψ	207,002
Ending Fund Balance	\$	420,052	\$	312,052	\$	55,052	\$	47,052	\$	47,052	\$	47,052

Capital Reserve Fund - Project List										
Capital Project		023-2024 Budget								
Manitou Springs Elementary Electrical Box	\$	10,000								
Manitou Springs Elementary BEST Project (Secure Entry & Roof Replacement)	\$	1,236,592								
Ute Pass Elementary BEST Project (Secure Entry, Office Remodel, Roof Replacement)	\$ 2	2,436,690								
Manitou Springs Middle School Upper Activity Field (COP)	\$	930,000								
Manitou Springs Middle School/High School Keycards	\$	50,000								
Net for North Side of Stadium Field	\$	40,000								
Districtwide Painting Districtwide Plumbing/HVAC Repairs Districtwide Carpet Replacement Districtwide Security Upgrades Districtwide Athletic Upgrades Auditorium Repairs/Upgrades Asphalt Crack Fill & Seal Coat School Bus Replacement District Activity Vehicle (small field trips, teams, groups, etc) Districtwide Vehicle Replacement Districtwide Furniture Replacement	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	25,000 40,000 30,000 15,000 40,000 40,000 85,000 75,000 35,000 20,000								
Micellaneous Facility Master Plan Work Contingency BEST Contingency	\$ \$	100,000 210,170 150,000								